## **YCC Scotland**

## **Management Board Meeting**

## Thursday 1 March 2012

## **Action Points**

**Members present**: Professor Simon Maxwell (SM), Medical Director (Chair); Professor Nick Bateman (NB); Dr James Dear (JD), Deputy Medical Director; Mrs Melinda Cuthbert (MC); Ms Anne MacKay (AM)

**Teleconference:** Mrs Sheila Noble (SN)

| Item on Agenda     | Action Point  | Action | Date for    |
|--------------------|---|--------|-------------|
|                    |   | Ву     | completion  |
| 3.1                | Following on from discussion with Dr Gary Hamilton    | SM     | Before next |
| GP and other       | and checking the Royal College of General             |        | meeting     |
| training           | Practitioners annual syllabus, SM to write to RCGP,   |        |             |
|                    | of behalf of YCC Scotland Management Board,           |        |             |
|                    | suggesting that adverse drug reactions should be      |        |             |
|                    | included in their syllabus, reflecting issues with    |        |             |
|                    | ADRs and medical errors in general practice.          |        |             |
|                    | SM to bring up issue of RCGP syllabus and ADRs        | SM     | At next     |
|                    | with MHRA   |        | MHRA        |
|                    |   |        | meeting     |
|                    | SM to continue to work with MHRA promoting ADR        | SM     | At next     |
|                    | training as part of therapeutics and drug safety      |        | MHRA        |
|                    | within core list for doctors and other HCPs           |        | meeting     |
|                    |   |        |             |
|                    | MC and SM to meet with Pat Mills on 4 May to          | SM/MC  | 4 May 2012  |
|                    | investigate how ADR awareness and reporting can       |        |             |
|                    | be included on Learn Pro as part of core training for |        |             |
|                    | all HCPs.   |        |             |
|                    | All nurses' training sessions on toxicology will      | JD     | Ongoing     |
|                    | continue to include ADRs. Ongoing programme.          |        |             |
| 3.2                | SM in ongoing discussions with Brian Robson from      | SM     | Ongoing     |
| Reporting of ADRs  | Health Improvement Scotland (HIS)                     |        | ÷656        |
| linked to errors   | ,   |        |             |
| +                  |   |        |             |
| 3.6                | SM meeting with Laura McIver and Brian Robson on      | SM     | 15 Mar 2012 |
| Improving Patient  | 15 March re improving patient safety and will         |        |             |
| Safety in Scotland | discuss reporting of ADRs again                       |        |             |
|                    |   |        |             |
|                    |   |        |             |
|                    |   |        |             |

| 3.3<br>Community<br>Pharmacy Public<br>Health Campaign           | MC to check correspondence from previous application and liaise with SM re previous publications so ISAC application can be completed as soon as possible in time for next meeting in June                  | MC/SM | ASAP |
|--|---|-------|------|
| 3.4<br>Grand Rounds  | Request from Aberdeen Royal Infirmary. SM to email apologies to Dr Currie.  | SM    | ASAP |
|  | AM to send GC's contact details   | AM    | ASAP |
|  | As a possible replacement for Grand Rounds presentations, SN to update biopharmaceuticals presentation so can be uploaded on new YCC Scotland website   | SN    | ASAP |
| 4<br>e-Learning<br>modules in<br>collaboration with<br>NES & TKN | Business case pending with NES for funding for proposed e-modules. Looking at Silver level to achieve desired design and interactivity to encourage uptake from healthcare professionals                    | MC    | ASAP |
| 5<br>YCC Scotland<br>website                                     | Access to YCC website still only available from NHS<br>Lothian sites. Ask Stephen Harris for a URL to allow<br>external access so website can be fully assessed by<br>Management Board before going 'live'. | SN/AM | ASAP |
|  | Recommendation from Management Board that patient groups trial website for ease of use. AM to discuss with Pat Straw.   | AM    | ASAP |
| 6  | Prof Bateman retiring end March 2012.  Management Board wished to formally record their thanks to him for his contribution to the work of YCC Scotland  | All   |      |
| 7<br>Date of next<br>meeting                                     | Arrange for Tuesdays or possibly Thursdays in early July (Date confirmed later as Tuesday 10 July at 2pm, Pharmacy Seminar Room)  | AM    | ASAP |