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**Minutes from Advisory Group Meeting  
Monday 1 October 2007 at 2pm  
Seminar Room 3, Chancellors Building, Little France**

Present: Professor D Webb, Professor Clin Pharmacol, University of Edinburgh (Chair)  
Dr D Alexander, General Practitioner, Dunfermline  
Professor N Bateman, Professor of Clinical Toxicology University of Edinburgh,  
Medical Director CARDS, RIE  
Melinda Cuthbert, Senior Pharmacist, YCC Scotland, RIE  
Jane Harris, Teaching Dean, School of Nursing & Midwifery, University of  
Dundee  
Professor S Hudson, Strathclyde Institute of Pharmacy and Biomedical  
Sciences  
Professor T MacDonald, Director, MEMO  
Dr S Maxwell, Senior Lecturer, Dept Clinical Pharmacol, University of  
Edinburgh  
Asgher Mohammed, Community Pharmacist, Glasgow representing RPSGB in  
Scotland  
Sheila Noble, Senior Pharmacist, YCC Scotland, RIE  
Dr R Taylor, Senior Lecturer, Dept General Practice in Primary Care, Aberdeen

**1 Apologies for absence**

Apologies were received from P Murray and S Lamb.

**2 Welcome to new members**

Professor Bateman reported that Pat Murray, Director of NHS Lothian Pharmacy Services and Sonia Lamb, Director of Allied Health Professions had both agreed to sit on the Advisory Group to YCC Scotland. Neither could attend today. They hope to attend the next meeting.

**3 Minutes of previous meeting – 11 January 2007**

Professor MacDonald highlighted that in section 4 of the minutes regarding a large simplified safety study there was a little confusion as he was, in fact, describing 2 separate studies.

**4 Matters Arising**

**4.1 NES regional pharmacy trainers and DOTS package**

M Cuthbert advised that the CPD tutors in the 3 regions for NES have now been appointed as of June 2007, however they are still in the early stages of finding their feet. Appointed to these post were: East of Scotland Carol Muir and Susan Menzies; North of Scotland Janice Johnston and Monica Hunter; and West of Scotland Julia Landridge and Suzanne McCrimmon. A newsletter will be coming out shortly with their contact details. M Cuthbert to make contact then to advise of the availability of the DOTS training package and to discuss whether it might

be a resource which could be of use as evidence in the Scottish Hospital Pharmacists' Vocational Training Scheme.

**ACTION: M CUTHBERT**

Professor Webb requested that a copy of the DOTS package on ADRs be circulated to the advisory group for comment.

**ACTION: M CUTHBERT**

Dr Maxwell stated that it was still unclear as to whether or not the ADR package is a core element or a voluntary module within the DOTS system. Prof Bateman offered to contact Hazel Scott to clarify this issue.

**ACTION: PROF BATEMAN**

#### **4.2 GP ADR training sessions in Scotland**

Professor Bateman reported that another mixed therapeutics day for Lothian GP registrars has been arranged for November 2007. Professor Webb requested that feedback received from the therapeutics day from November 2006 be made available to him from Professor Bateman.

**ACTION: PROF BATEMAN**

Professor Webb highlighted the fact that channelling down this information to local leads might be beneficial. He offered to write to Stuart Murray regarding this and to enclose a teaching programme from the GP registrars' training day.

**ACTION: PROF WEBB**

Professor Bateman enquired whether electronic teaching packages for GPs were currently in use. Dr Alexander said that no completely structured electronic packages existed and there were no mandatory components for ADRs within the current GP CPD portfolio.

#### **4.3 Summary of coverage of ADRs in undergraduate programmes and supplementary prescribers course**

S Noble reported that the response was varied but positive. From the responses, 33% complete ADR yellow cards as part of the training. The intended next move would be to circulate the ADR package once ratified by the ADR advisory group. She would also ask if a workshop was required and we would forward if so.

**ACTION: S NOBLE**

Professor Webb asked that a summary of the responses be circulated.

**ACTION: S NOBLE**

#### **4.4 Grand round talks in Major Scottish centres**

M Cuthbert reported that we have only been successful in obtaining ADR champions for a few of the Health Boards within Scotland. Therefore it was decided that the Scottish Association of Medicines Information Pharmacists (ASMIP) would be the best way to pursue obtaining Grand Round slots for ADR presentations. This item was intended for the last ASMIP meeting but it was cancelled. J Watt reported that she is the chair of this group and would ensure it was tabled for the next meeting.

**ACTION: J WATT**

M Cuthbert will liaise with J Watt once this meeting has taken place to take this forward.

**ACTION: M CUTHBERT**

#### **4.5 Discussion with Professor Andrew Morris regarding data streams on VampVision**

Professor Bateman reported that the MHRA system is changing so await outcome before going to VampVision. Professor Bateman to action after this.

**ACTION: PROF BATEMAN**

Professor MacDonald reported that all of Tayside GP practices were moving from GPASS to Vamp Vision. Dr Alexander said that Fife was not moving at present but that Grampian would be. He added that the best way to incorporate ADR reporting within this system would be to make it one of the core functionality requirements.

Professor MacDonald added that we would need to get it into the programming interface for the Scottish requirement as well. Dr Alexander said that he knew the name of the responsible person and he would forward their contact details to M Cuthbert.

**ACTION: DR ALEXANDER**

Professor Bateman to make contact with this person to discuss once contact name and details received.

**ACTION: PROF BATEMAN**

#### **4.6 Draft proposal to YCC Scotland Advisory Group for consented database via community pharmacists**

Professor MacDonald indicated that his progression of the draft proposal (for the intention of writing to all community pharmacist to ascertain their willingness to participate in giving out consent forms to patients and access to prescribing and medical record for the purpose of detecting and quantifying ADRs and effectiveness) was delayed by waiting for the hardware to be in place. Now this has been achieved he will progress. He will forward drafts of forms to the group.

**ACTION: PROF MACDONALD**

Dr Taylor and Professor MacDonald both asked whether or not MREC approval was required. Professor MacDonald suggested that the Advisory Group would give a response on support for the project initially. Professor Webb said that, after this, consideration could be given to governance arrangements and whether MREC approval would be needed.

Professor Bateman stated that CARDS, the Centre for Adverse Reactions to Drugs Scotland, would be a better platform for taking this forward than YCC Scotland. Professor Bateman would still notify the MHRA once a proposal has been received from Professor MacDonald.

**ACTION: PROF BATEMAN**

A Mohammed suggested it might be a good idea to write to Community Pharmacy Scotland (formerly known as SPGC) to get their opinion on the proposal once the Advisory Group had seen and approved it.

Dr Alexander said there might be some objection to GP records access. Professor MacDonald informed the group that there may be a requirement for this but some issues are still being thought through.

#### **4.7 ADR talk to Grand Round in Carlisle**

M Cuthbert reported that she had contacted Dr Martin Cowley at Cumberland Infirmary in Cumbria regarding the request to do an ADR talk at Grand round. At present the Grand Round

are in abeyance due to lack of attendance. However, an open invitation has been left if the Grand Rounds resume.

#### **4.8 Pharmacovigilance seminar progress**

Professors Webb, Bateman and MacDonald confirmed that no action had been taken in this to date. However, in light of the fact that the European Association of Clinical Pharmacology and Therapeutics (EACPT) was being held in Edinburgh from July 12-15, 2009 at the EICC this might be an alternate platform of promotion of pharmacovigilance. Professor Bateman suggested that we might wish to involve the MHRA (e.g. presentation on the electronic pharmacovigilance systems). Professors MacDonald, Bateman, Webb and Dr Maxwell to take this forward.

**ACTION: PROFS BATEMAN, MACDONALD and WEBB, DR MAXWELL**

#### **4.9 Stakeholder list for circulation of YCC Scotland's education and training strategy**

M Cuthbert reported that a generic list of persons to whom the strategy should be circulated was being compiled. However, there will be no action taken until the MHRA and YCC Scotland training strategy have been aligned .

#### **5 ADR patient reporting campaign in Scottish Community pharmacies**

Professor Bateman reported that an ADR patient reporting campaign would be carried out via community pharmacies within Scotland for a 6-week period from mid-February 2008. The purpose of this initiative is to increase patient awareness of their ability to report and to increase the awareness and profile of ADRs within community pharmacies. Therefore, the campaign has potential to affect patient reporting rates, as well as affect the behaviour of community pharmacists when it comes to the reporting of ADRs. He stated that an ISAC application would be made to the MHRA to request Yellow Card reporting data before, during and after the promotional campaign in Scotland.

**ACTION: S NOBLE, M CUTHBERT, PROF BATEMAN**

Professor Webb enquired as to whether or not there would be a press release prior to this campaign. Professor Bateman confirmed that there would be.

#### **6 Poster for nurses, midwives and community healthcare specialists**

M Cuthbert reported that the posters were now printed and ready for dissemination. However, she and J Harris had been pursuing a link within the CNO's office for a means of support and dissemination. At present no answer has been forthcoming. Dr Alexander suggested that if no success was obtained with the CNO's office then another means of pursuing might be the Scottish Directors of Nursing. M Cuthbert and J Harris will continue to take this forward.

**ACTION: M CUTHBERT, J HARRIS**

It was the opinion of the Advisory Group that this was a very good and informative poster that should be genericised for use for all healthcare professionals. It was suggested that a pdf of this document be made available for this purpose and no printed copies be made. M Cuthbert will take this forward with Medical Illustration.

**ACTION: M CUTHBERT**

## **7 MHRA Education and training strategy for comparison with YCC Scotland strategy**

The overall consensus of the YCC advisory group was that the MHRA education and training strategy would not be able to replace the current YCC strategy. Dr Alexander noted that there was no specific mention of patient groups within the MHRA strategy. Professor Webb suggested that we might want to offer to speak once a year at the Voluntary Health Scotland national meeting. Professor Webb to provide information. Professor Bateman would then take this forward.

**ACTION: PROF WEBB, PROF BATEMAN**

Professor Webb suggested that we revisit the strategy for YCC Scotland at the next meeting – Item 1 on main agenda. It was requested that all come prepared!

**ACTION: ALL**

The group also supported the suggestion of Professor Webb to invite Alison Strath to come to a YCC Advisory Group to discuss anything else that the YCC Scotland could deliver on the new community pharmacy contract within Scotland. M Cuthbert to make contact with her to arrange this.

**ACTION: M CUTHBERT**

Jane Harris suggested that it might be useful to have a means of evaluating the effectiveness and profile of the YCC Scotland education and training strategy. The group were unable to decide how this might be taken forward but one suggestion was in the form of feedback froms on presentations delivered. The YCC Scotland core group will give the matter further consideration.

**ACTION: PROF BATEMAN/M CUTHBERT/ S NOBLE**

## **8 Updated version of ADR presentation**

S Noble reported that the updated ADR presentation was now available to be distributed and to be uploaded to the YCC Scotland webpage. Professor MacDonald offered that if Sheila still wanted the pictures that he had regarding ADR presentations if he could e-mail he would provide her with them.

**ACTION: PROF MACDONALD/S NOBLE**

## **9 Scottish Health Board ADR reports**

Assuming suitable ADR data can be obtained from MHRA, it was requested by the Advisory Group that an anonymised report on ADR reporting in the different health boards that was not anonymised for the individual health board to which it was sent should be made available to them. There was also much discussion around how this data might be expressed for the purpose of this report. It was requested that everyone that had comments regarding this to e-mail M Cuthbert with these ideas.

**ACTION: ALL**

Once these comments had been received M Cuthbert will review to ensure it is reflected in the quarterly reports prepared for the Advisory for this purpose.

**ACTION: M CUTHBERT**

## **10 New prototype for electronic yellow card reporting**

M Cuthbert reported that the MHRA are currently in the process of updating their electronic yellow cards to make them more user friendly, both for professionals and for patients. A prototype of this yellow card has been forwarded by MHRA to YCC Scotland for comment. M Cuthbert will circulate the prototype to the group.

**ACTION: M CUTHBERT**

## **11 NHS Quality Improvement Scotland Scottish Patient Safety Alliance**

This initiative was launched by the CMO on 9<sup>th</sup> March 2007. Through this alliance it is envisaged that the national patient safety programme will be implemented which will put Scotland at the forefront of healthcare systems tackling these issues. One of the key aims involves developing and building a quality improvement and patient safety culture in hospitals which would be achieved through 12 evidence-based interventions one of which includes preventing adverse drug events. As all adverse events are not drug reactions it was thought that YCC Scotland might wish to liaise with the national programme co-ordinator Jane Murkin for any help that we might be able to contribute to this particular aspect.

Professor Bateman was nominated by the group as the person to take this forward. Professors MacDonald and Webb suggested that he make contact with Jane Murkin.

**ACTION: PROF BATEMAN**

M Cuthbert to disseminate a copy of the Scottish Patient Safety Alliance proposal to the group.

**ACTION: M CUTHBERT**

## **12 Increasing ease of access/linkage of datasets for patient safety purposes**

Dr Taylor suggested that with the changing IT environment and developments within Scotland, we might wish to get input from the national group responsible for the IT initiative. Professor MacDonald said that it was a critical issue if detection of ADRs is a remit of the healthcare system then they should make it easier to do so (i.e. if the purpose of the IT system is to ensure safety and efficacy of treatments and interventions there should be a means of looking for ADRs etc within this). Professor Webb enquired as to who we might write to make our stance known on this issue. Dr Alexander will provide details of the appropriate e-health contact name.

**ACTION: DR ALEXANDER**

It was decided that the letter on e-health should be copied to the CMO, CPO and CNO. Letter to be drafted by Professor Bateman and Professor Webb, and reviewed by Professor MacDonald.

**ACTION: PROFS BATEMAN, WEBB AND MACDONALD**

## **13 Date and time of next meeting**

M Cuthbert to circulate potential dates for Thursdays in April/May 2008. Subsequently set for 29 May 2008 at 2pm.

## Summary Action List

| Item No    | Item for Action  | Responsible Individual                   |
|------------|--|--|
| <b>4.1</b> | Advise NES regional tutors of DOTS ADR package   | <b>M Cuthbert</b>                        |
|            | Provide copy of DOTS ADR package to group  | <b>M Cuthbert</b>                        |
|            | Contact Hazel Scott to see if ADR package is part of the core requirement for FY1s on DOTS   | <b>Prof Bateman</b>                      |
| <b>4.2</b> | Professor Bateman to provide feedback from Lothian GP Registrar mixed therapeutics day from 2006 to Professor Webb   | <b>Prof Bateman</b>                      |
|            | Letter to Stuart Murray regarding GP registrar training  | <b>Prof Webb</b>                         |
| <b>4.3</b> | Circulate ADR package and workshops to educational institutions within Scotland  | <b>S Noble</b>                           |
|            | Circulate summary information on the Scottish educational institutions responses on ADR coverage within their programmes   | <b>S Noble</b>                           |
| <b>4.4</b> | Table ADR talk arrangements for Grand Round at ASMIP meeting   | <b>J Watt</b>                            |
|            | M Cuthbert to take forward once ASMIP members have provided potential available dates for Grand Round talks within their health boards                           | <b>M Cuthbert</b>                        |
| <b>4.5</b> | Contact with Vamp Vision regarding electronic ADR reporting function   | <b>Prof Bateman</b>                      |
|            | Provide contact details of person to liaise with regard to the Scottish requirement of the programming interface   | <b>Dr Alexander</b>                      |
|            | Make contact with the person above once details provided by Dr Alexander   | <b>Prof Bateman</b>                      |
| <b>4.6</b> | Provide YCC Scotland Advisory group with draft proposal for consented community pharmacy database  | <b>Prof MacDonald</b>                    |
|            | Once draft received to make the MHRA aware of this study and CARDS involvement   | <b>Prof Bateman</b>                      |
| <b>4.8</b> | ESCP Pharmacovigilance seminar planning to be taken forward  | <b>Profs Bateman, MacDonald and Webb</b> |
| <b>5</b>   | MHRA ISAC application for Yellow Card data for community pharmacy patient reporting initiative   | <b>Prof Bateman, S Noble, M Cuthbert</b> |
| <b>6</b>   | Pursue arrangements for circulation of ADR poster to nurses, midwives and community healthcare specialists   | <b>M Cuthbert, J Harris</b>              |
|            | PDF of a generic poster on ADR reporting to be done  | <b>M Cuthbert</b>                        |
| <b>7</b>   | Make arrangements to speak at the voluntary health Scotland national meeting each year.  | <b>Prof Bateman</b>                      |
|            | Professor Webb to provide contact details  | <b>Prof Webb</b>                         |
|            | YCC Scotland education and training strategy to be main topic of agenda for next meeting   | <b>All</b>                               |
|            | Invite Alison Strath to next YCC Scotland Advisory Group meeting to discuss any role the centre can play in helping to full-fill new community pharmacy contract | <b>M Cuthbert</b>                        |
|            | Review education and training strategy to see if there are any objective means of evaluating the effectiveness of initiatives carried out to date                | <b>Prof Bateman, M Cuthbert, S Noble</b> |
| <b>8</b>   | Provide copy of ADR presentation to Prof Webb  | <b>M Cuthbert</b>                        |
|            | Obtain pictures from Prof MacDonald that would be suitable for insertion into ADR presentations  | <b>S Noble/ Prof MacDonald</b>           |
| <b>9</b>   | Provide comments to M Cuthbert on desired content, lay-out, presentation of Yellow Card data to Advisory Group of Scottish reporting data received from the MHRA | <b>All</b>                               |
|            | Incorporate changes into any future reports  | <b>M Cuthbert</b>                        |
|            | Obtain quarterly data from MHRA to facilitate these reports  | <b>M Cuthbert, Prof Bateman</b>          |

|           |  |                                   |
|-----------|--|-----------------------------------|
| <b>10</b> | Circulate copy of prototype of electronic yellow card to group for information   | <b>M Cuthbert</b>                 |
| <b>11</b> | Make contact with Jane Murkin, QUIS Patient Safety Alliance regarding how YCC Scotland may be able to contribute to this project   | <b>Prof Bateman</b>               |
|           | Circulate copy of proposal from QUIS Patient Safety Alliance to group  | <b>M Cuthbert</b>                 |
| <b>12</b> | Draft Letter to e-health person regarding fit-for-purpose IT system within the NHS in Scotland to allow for monitoring/detecting of ADRS, which is to be copied to CMO, CPO, CNO | <b>Prof Webb, Prof Bateman</b>    |
|           | Send letter to Prof MacDonald to proof letter before sending   | <b>M Cuthbert, Prof MacDonald</b> |
|           | Provide name and contact details of e-health person within Scotland  | <b>Dr Alexander</b>               |
| <b>13</b> | Arrange date for next meeting – Subsequently set for May 29, 2008  | <b>M Cuthbert</b>                 |