
**Minutes from Advisory Group Meeting
Tuesday 3 September 2013
2.30pm in Seminar Room 4 (FU223), Chancellor's Building, RIE**

Present:

Professor David Webb, Prof Clin Pharmacol, University of Edinburgh (Chair)
Professor Simon Maxwell, Medical Director YCC Scotland, University of Edinburgh
Professor Peter Helms, Prof Child Health, University of Aberdeen
Dr James Dear, Deputy Medical Director YCC Scotland, Scottish Poisons Information Bureau, RIE
Jane Harris, Programme Lead for Modernising Community Nursing, Scottish Government; Senior Lecturer, University of Dundee
Sonya Lam, Director of Allied Health Professionals, NHS Education for Scotland
Melinda Cuthbert, Lead Pharmacist, Medicines Information/YCC Scotland, RIE
Chris Nicolson, Director of Pharmacy NHS Shetland, Directors of Pharmacy group representative
Anne MacKay, Information Officer, YCC Scotland, RIE (minutes)

Teleconference:

Janice Watt, Lead Pharmacist, Medicines Information Services, Glasgow Royal Infirmary

In attendance:

Professor Marion Bennie, National Services Scotland/University of Strathclyde
Professor Helen Colhoun, University of Dundee

1 Apologies for absence

Apologies were received from T MacDonald, W McAlpine, RM Parr, E Black and S Noble.

2 Minutes of previous meeting on 12 March 2013

The minutes were accepted as a true and accurate record.

3 Announcement

Professor David Webb announced his appointment as a Non-Executive Director for the Medicines and Healthcare products Regulatory Agency, with effect from 1st September 2013. He will stand down as Chairman, YCC Scotland Advisory Group, after this meeting. Professor Webb was thanked for his long service to the committee.

4 Presentation on SHIP Pharmacovigilance Workstream, Prof Bennie & Prof Colhoun (see slides)

Prof Bennie's presentation highlighted 2 key initiatives:

- Pharmacoepidemiology – funded by MRC HeRC
- Pharmacovigilance surveillance platform – led by Prof Colhoun

Discussion took place following the presentation on the development of these workstreams. It was agreed that YCC Scotland would be very pleased to be involved with discussions with SHIP to further the pharmacovigilance work. In the first instance it was requested that YCC Scotland put forward questions on the key questions they felt important to be answered using this national platform.

Action: Prof Maxwell/M Cuthbert

It was also agreed that a representative from YCC Scotland could possibly start attending on a scheduled basis some of the management meetings of RP3.

Action: Prof Bennie/ Prof Colhoun

5 Matters arising

5.1 HIS Adverse Events Reference Group

Melinda Cuthbert reported that this group has achieved its remit to deliver the final National Strategy on AEs for Scotland, which has been launched by the Scottish Government. A new HIS Adverse Events Management Programme Board and 4 working groups have subsequently been established. Dr David Farquharson is Joint Chair of the Programme Board. Of the 4 working groups, the Measurement Group (of which she is a member), and the Infrastructure Group are the 2 groups most pertinent to the achievement of a single system approach to reporting ADRs that occur due to medication errors via incident reporting systems and the Yellow Card scheme. Prof Maxwell suggested he would write to Dr Farquharson re the Infrastructure Group to reiterate the importance of this key development to capturing safety signals on medicines across Scotland.

Action: Prof Maxwell

5.2 Update on Vision and e-Yellow card

Prof Maxwell will be meeting with Libby Morris, GP & Primary Care eHealth Lead, on 4 September 2013 to discuss the possibility of embedding an pre-populated, electronic Yellow Card from GP systems and the importance of reporting of ADRs.

Action: Prof Maxwell

5.3 HePMA (Hospital electronic Prescribing & Medicines Administration) update

Chris Nicolson updated the group on HePMA's current position. There had been significant progress within the last 6-9 months. Findings of the Ascribe evaluation in May 2013 were due to be reported on 4 September 2013. Melinda Cuthbert reported that NHS Lothian hospital pharmacies are changing from Ascribe to JAC however since the systems appraisal showed this to be the better system for integration with e-prescribing requirements set out in the specification.

5.4 ADRs and GP training

Prof Maxwell reported he would follow up with Rose Marie Parr on ADRs and GP training with NES' Primary Care Group and about giving a talk to this group. There were plans for him to make a presentation to NHS Lothian's ADTC.

Action: Prof Maxwell

5.5 50th anniversary of Yellow Card reporting, 2014

Prof Webb reported he had had no response from Mitul Jadeja at MHRA on a possible event in Edinburgh to mark this anniversary. He had heard from Mick Foy that there were to be events in London and the regional centres but that MHRA were looking to identify key messages for this occasion. A possibility was a broadening out of the Yellow Card 'brand'. Melinda Cuthbert reported there was some money available for an event in Edinburgh if sanction for the event given by the MHRA. Prof Webb noted he was happy to help arrange such an event.

Action: Melinda Cuthbert/Prof Webb

5.6 Patient/public representation on Advisory Group

Prof Maxwell reported he had tried to make contact with Ian Welsh, Chief Executive of The ALLIANCE. However discussion was needed on how the Advisory Group planned to go forward. It was noted that the Scottish Medicines Consortium (SMC) had a public engagement group and 3 patient representatives. Melinda Cuthbert reported she had attended an event at the NHS Scotland event in June on Third Sector Engagement, which included guidance on the completion of an engagement matrix to establish what organisations might be most appropriate for the service to engage with to achieve desired outputs. She would go through this and report to the YCC Scotland Management Board. Prof Helms noted SHIP's public engagement. Janice Watt highlighted the need for good, ongoing, support for public/patient engagement. It was agreed to follow up on initial contact with The ALLIANCE. Sonya Lam would explore her contacts with SCVO.

Action: Prof Maxwell/ Melinda Cuthbert/S Lam

6 Annual reporting trends 2012/13

Melinda Cuthbert did a presentation on the highlights from YCC Scotland's annual report for 2012-2013. There had been yet another decrease in the total number of reports from Scotland, adding to the steady rate of decline from 2008 onwards. The decrease was particularly noticeable in reports from GPs. This contrasted with an increase in the total number of UK reports for 2012-2013. Possible factors contributing to this difference included:

- Integrated Yellow Card to SystmOne GP system which covers 20% of GP practices in England. No such integration in Vision and EMIS, the GP systems in Scotland
- New Medicines Service in England – MHRA has worked closely with community pharmacy groups during its implementation
- MHRA publications in Department of Health's GP & Practice Team Bulletin would not normally be seen by Scottish GPs

She noted the developments already under way by YCC Scotland to attempt to improve the decline in Scottish reporting:

- The YCC Scotland website which also has a patients' area.

- The 6 ADR e-learning modules co-produced with NES and due to be launched in the autumn
- The work of HIS Adverse Event Reference Group. She is a member of the Measurement Group
- NHS inform Patient Access to Information, June 2012, includes communicating side effects of medicines and reporting

Prof Maxwell noted he would highlight the drop in GP reporting to Libby Morris, during his discussion with her.

He also reported that he had contacted Niall Cameron, National Clinical Appraisal Lead, in May 2013 to discuss consultant appraisal. Questions on ADR reporting could come under Domain 2 - Safety and Quality. It was requested that Melinda Cuthbert follow up on this item with Niall Cameron

Action: Prof Maxwell

7 YCC objectives

Melinda Cuthbert noted that YCC Scotland could meet the objectives as currently set by MHRA and decided on at the YCC quarterly teleconference on 25 June 2013, but felt the impact these would have on reporting rates was problematic. YCC Scotland had still not received a contract from MHRA.

8 ADR e-learning modules in collaboration with NES and the Knowledge Network

The modules were due for completion in the autumn. It was agreed there needed to be a launch between NES and YCC Scotland once complete. The ADR modules are to be mandatory for pre-registration pharmacists and FY1s, replacing the DOTS package for FY1s. Clarification was requested on the timeline for completion by FY1s.

Action: Melinda Cuthbert

9 YCC Scotland website

As part of a promotional programme for the website, it was suggested that it might be a good opportunity to publicise it at a Scottish event to mark the 50th anniversary of Yellow Card. Melinda Cuthbert reported she was due to meet with Stuart Wilson, NHS Lothian Director of Communications/Head of eHealth, to discuss social networking possibilities on the website.

Action: Melinda Cuthbert

10 Dates and times of 2014 meetings

- Tuesday 11 March, 2.30pm
- Tuesday 2 September, 2.30pm

**Yellow Card Centre Scotland Advisory Group Meeting
3 September 2013
Summary Action List**

Item No	Item for Action	Responsible Individual	Due Date	Comment or update
1	Following SHIP presentation, YCC Scotland to draw up questions they feel important for national platform to answer	YCC Scotland Team	November 2013	Complete
2	YCC Scotland member to attend SHIP RP3: Pharmacovigilance management meetings	Prof Maxwell/ M Cuthbert	TBC	
3	Write to Dr David Farquharson, Joint Chair, HIS Adverse Events Management Programme Board, re Infrastructure working group	Prof Maxwell	October 2013	No longer required
4	Follow up on possibility of presentation at NES' Primary Care Group meeting on ADRs and GP training	Prof Maxwell/ RM Parr	October 2013	Pending
5	50 th anniversary of Yellow Card reporting, 2014 – event in Edinburgh	Prof Webb/ M Cuthbert	November 2013	In progress
6	Possible patient/public representation on Advisory Group. Continue to pursue with ALLIANCE (Chief Exec Ian Welsh). Contact SCVO. Go through 3rd sector engagement matrix	Prof Maxwell S Lam M Cuthbert	November 2013	Pending
7	Discuss embedding automatic Yellow Card in GP systems with Libby Morris, Primary Care eHealth Lead, Scottish Govt	Prof Maxwell	4 Sept 2013	4 Sept 2013
8	Consultant appraisal – Safety & Quality questions. Follow up on discussions with Niall Cameron, National Clinical Appraisal Lead	Prof Maxwell	November 2013	Complete
9	Launch for ADR e-learning modules	YCC Team	Autumn 2013	Complete April 2014
10	Clarification on the ADR modules being mandatory for FY1s	M Cuthbert	November 2013	Module 1 & 6. Complete
11	Meet with Stuart Wilson, NHS Lothian Director of Communications/Head of eHealth, to discuss social networking possibilities on YCC Scotland website	M Cuthbert	September 2013	26 September 2013