

YCC Scotland Management Board Meeting

04/02/16

Action Points

Members present: Angela Timoney (AT), Sheila Noble (SN), James Dear (JD), Alison Paterson (AP), (Donna Watson ((DW) Minutes).

Teleconference: Melinda Cuthbert (MC), Simon Maxwell ((SM) Chair)

Item on Agenda	Action Point	Action By	Date for completion
2 Actions from previous meeting:	Simon had responded to the request for an interview request. Request directed to MHRA.	SM	Completed
3.1 Matters Arising	MSC Student publication: Being published in <i>Drug and Therapy Perspectives</i>		Completed
3.2 Matters Arising	Toxbase: YC link is available and is on most entries. JD to look at number of hits for next meeting JD going to advertise the YC Link as a newsflash on Toxbase. JD will forward information on app on Toxbase and update with new URL links Sheila will send James new links	JD SN	Next Meeting 4/2/16
3.3 Matters Arising	HEPMA & e-ADR within JAC: SN contacted Lynn Carlton re JAC: there is still no functionality that is live at present. YC functionality is on the HEPMA Operations Requirement but not all systems currently seem able to meet this. MHRA reported that there is to be a pilot of the Ulysses Safeguard system in England over the summer with the YC link embedded. Negotiations are ongoing with Datix.	SN	Ongoing
3.4 Matters Arising	Prescription for Excellence: SM emailed Rose-Marie Parr regarding this. AT informed group that PfE is being refreshed, and advised that further work wait until this is completed		On hold
3.5 Matters Arising	YCCS website: DW feedback that 88% of traffic to the site was staff originated and that traffic increased after the Roadshow events. Meeting agreed it was important to have site but consideration as to why people would go there requires some thought. JD suggested using it as a hub for relevant information.	SN/DW	Ongoing
4 Welcome new member	Alison Paterson welcomed	SM	Completed

<p>5 Next Steps following feedback from YCCS Roadshows</p>	<p>Aberdeen roadshow event resulted in request for an evening event. This is on 3/5/16 (6.30pm) at RGU campus. SN has contacted Sharon Pflieger. JD will check if available. Feedback positive, but still awaiting MHRA comments on feedback document. In response to feedback YCCScotland has drafted a letter to educational establishments regarding involvement with the scheme (include promotion of App in this) utilise our adapted crib sheet to simplify the reporting pathway. MC suggested a 'You said- We did' response.</p>	<p>SN DW/SN</p>	<p>3/5/16 31/3/16</p>
<p>6 Antiepileptic guidance on adhering to the same brand</p>	<p>YCCScotland agreed to do a pilot on this matter following an audit. SN to get audit data. AP suggested focussing on category 1 antiepileptic drugs and this may be an option for MSc project. Discussion on role of YCCScotland as it could be time consuming and overlaps with other departments remit. AT suggested YCC has a strategic role and link with prescribing forums, aiming to make it a quality measure. AP will follow this up.</p>	<p>SN AP</p>	<p>29/2/16 30/3/16</p>
<p>7.1 HIS Adverse Events work stream update</p>	<p>Feedback on YCCS/ SG collaboration: MC meeting Laura Mclver and will discuss MCs replacement and feed back on developments on electronic integrated AE systems Re Safety Alerts- MCs successor in YCCS will take over this role.</p>	<p>MC</p>	<p>Next Meeting</p>
<p>7.2 HIS Adverse Events work stream update</p>	<p>Safer use of medicines webinars: SN reported that ADTCs have been asked to advertise the YC App on intranet banners – we will follow up to individual ADTCs in writing to remind them with link. Some discussion on Antiepileptic guidance on adhering to the same brand and on issues with Biosimilars. JD suggested asking MHRA if App and eYC could force users to put in Biosimilars brand. SN to follow this up. Alpana Mair hadasked if YCCS could give feedback directly to GPs- MHRA to be consulted regarding this. Also PCR for Community Pharmacists may be a route to link eYC to them. '- SN to pursue this SN continues attending SUoM every two months.</p>	<p>DW SN SN</p>	<p>31/3/16</p>
<p>8 Promotion of YC App</p>	<p>DW has requested it be added to front page and reporting page of the YCCS Website. The app has been added to the Knowledge Network, FY ipods and requested to be added to the intranet sites of geographic boards. Have developed a flyer and poster for the app and this needs comments from MHRA. Plan to contact HIS/ SPSP and see if we can get on their sites and promote through ASMIP Find GP and dental contact and a contact Royal Colleges. SM suggested targeting medical and pharmacy students e.g. via Andy Walters in Glasgow</p>	<p>SN/DW DW DW SM</p>	<p>Ongoing</p>

	- JD suggested contacting student supervisors in Lothian and suggest that use of the app is linked with assessment. JD will take this forward.	JD	
9 YCC Scotland Advisory Group	Replacements needed for- Jane Harris- SN to ask for a recommendation from NMP Sonya Lamb- DW to chase request for suggested replacement Rose-Marie Parr- Aim to ask her successor when they are in post Janice Watt- SN to ask ASMIP chairs	SN DW SN SN	Next Meeting
10 Quarterly Statistics feedback	DW highlighted the Q1 & Q2 data: Demonstrated a rise in reporting in comparison to previous year. Some increases and decreases highlighted esp dentist, GP, Patient, and Nurse. Some discussion re board categories for profession being open to interpretation and this can skew the data. Poster campaign stats indicate a 46% rise in Patient reporting after the poster campaign.	DW	Ongoing
11 AOB	Ensuring ADRs to biologicals are reported by brand name: Discussed in point 7.2		
11 AOB	Request for MSc projects: three suggestions - Implementation of the YCCS app - Antiepileptic drug brand prescribing - Driving safety assessment	AP	Next Meeting
11 AOB	Aberdeen Follow-up event: Discussed in point 5		
11 AOB	SPSP meeting 24/2/16: DW and SN have places and will take stand. AT also in attendance.		
11 AOB	MHRA Targets: We are currently meeting them all.		
11 AOB	MC informed group that this would be her last meeting. SM thanked her for all her work and help over the years.		
12 Date and Time of Next Meeting	TBC		