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**Minutes from Advisory Group Meeting  
Tuesday 13 March 2012  
at 2.30pm in Seminar Room, Pharmacy, RIE**

**Present:**

Professor David Webb, Prof Clin Pharmacol, University of Edinburgh (Chair)  
Professor Simon Maxwell, Medical Director YCC Scotland, University of Edinburgh  
Professor Nick Bateman, Medical Director Scottish Poisons Information Bureau, RIE  
Professor Peter Helms, Prof Child Health, University of Aberdeen  
Dr James Dear, Deputy Medical Director YCC Scotland, Scottish Poisons  
Information Bureau, RIE  
Sonya Lam, Director of Allied Health Professionals, NHS Education for Scotland  
Dr Rose Marie Parr, Director of Pharmacy, NHS Education for Scotland  
Jane Harris, Programme Lead for Modernising Community Nursing, Scottish  
Government; Senior Lecturer, University of Dundee  
Janice Watt, Lead Pharmacist, Medicines Information Services, Glasgow Royal  
Infirmary  
Melinda Cuthbert, Lead Pharmacist, Medicines Information/YCC Scotland, RIE  
Sheila Noble, Senior Pharmacist, Medicines Information/YCC Scotland, RIE  
Anne MacKay, Information Officer, YCC Scotland, RIE (minutes)

**1 Apologies for absence**

Apologies were received from P Murray, E Black, T MacDonald, G Hamilton.

**2 Welcome to new group member**

Dr Rose Marie Parr, Director of Pharmacy, NES, was welcomed to the Group as a new member

**3 Minutes of previous meeting**

The minutes were accepted as a true and accurate record.

**4 Matters arising**

**4.1 Optometry Scotland**

Melinda Cuthbert reported she had contacted Dr Niall Strang, Programme Leader (Optometry), Glasgow Caledonian University re including information on ADRs in their programme, but no reply to date. Janice Watt reported that she already did sessions on adverse drug reactions with non-medical prescribers at Glasgow Caledonian University. She would investigate whether optometry students could join the current teaching.

**Action: Melinda Cuthbert/Janice Watt**

It was noted that although optometrists work to a formulary of around 20 drugs, a lot of the newer drugs that are in use can potentially cause visual changes about which optometrists should be aware and be in a position to submit a Yellow Card as appropriate.

#### **4.2 Promoting Safer Medicines in Scotland**

Melinda Cuthbert reported that talks have commenced with Healthcare Improvement Scotland (HIS) on this item. Prof Maxwell would be attending a meeting with Laura McIver and Brian Robson at HIS on Safety of Medicines on 15 March 2012 at which the YCC Scotland initiative would be progressed.

**Action: Prof Maxwell**

Postscript: Professor Maxwell met with Laura McIver who went through YCC Scotland's paper point by point to discuss our proposals and how they might be aligned with HIS planning. There were no major objections to any of the proposals that had been made. A further meeting is planned.

Rose Marie Parr reported that HIS are at an advanced consultation stage for a medicines strategy and a joint statement was being produced by the RCGP and the RPSGB on the safe use of medicines in Scotland. She will send relevant documents to Melinda Cuthbert for onward dissemination to the Advisory Group.

**Action: Rose Marie Parr/Melinda Cuthbert**

Comments to go to Prof Webb to see if YCC Scotland can contribute.

**Action: All**

#### **4.3 Annual Report 2010/11.**

Prof Webb commented on the decline of reporting figures. This is largely due to the removal in 2010/11 of Black Triangle status for the HPV vaccine. He wished this decline to be noted formally by the Advisory Group. It was agreed that the very minor increase in the number of reports on fatal ADRs could not be considered statistically significant. It was noted that the layout in the Annual Report follows the template set by MHRA. A request to change this template would be put forward at the next YCC meeting at MHRA.

**Action: Sheila Noble**

Jane Harris suggested that evaluations of training sessions should be included in the Annual Report rather than just listing the sessions; and a reference made to the fact that YCC Scotland also provide training resources to be delivered by others.

**Action: Sheila Noble/Anne MacKay**

It was noted that the training sessions did not appear to encompass all independent prescribers or university undergraduate programmes. Melinda Cuthbert reported that ADR activities were being delivered within other programmes by non-YCC Scotland staff. It was noted that they had been offered YCC Scotland powerpoint presentations and workshop materials to facilitate this if required. Also Prof Maxwell indicated that sessions had been offered by YCC Scotland and not been taken up. He also commented that YCC Scotland had been trying for some time to have ADRs included in GP training. Rose Marie Parr reported that GP CPD West Partnership Forum training was very well attended. She would send contact name to Prof Webb for future presentations there and take the issue back to NES. In addition, David Bruce is the new GP Lead at NES whom she will have a discussion on this topic on behalf of YCC Scotland.

**Action: Rose Marie Parr**

#### **4.4 CHIMES research summary**

Prof Helms gave an update on CHIMES (Child Medical Records for Safer Medicines). The programme uses NSS ISD health data to identify potential adverse drug reactions in children. There are 3 Work Packages:  
Work Package 1: User Communities – data linkage to (i) healthcare professionals and (ii) parents/guardians and children. Focus group data from health

professionals suggest no objections to data linkage in principle but concerns about security of data and requirement for access control.

Work package 2: Evidence Synthesis. A systems analyst at NSS ISD is looking at linking existing records and data to produce new datasets. Privacy Advisory Committee (PAC) took some time to approve.

Work Package 3: Pharmacovigilance. Using this data in real time to identify signals, exploring use of ISD's Prescribing Information System (PIS). CHI completeness rates currently 90%+. A pilot study currently looking at prescribing data for antidepressants and orlistat for obesity.

An update on the CHIMES programme will be given at a meeting in the Scottish Health Services Centre, WGH, on 27 March 2012. Members of the Young Persons Advisory Group will be attending. The results of the whole project will be published in due course.

An update on Scottish Health Informatics Programme (SHIP) was given as well. Prof Helms noted that the key players in Pharmacovigilance section of SHIP2 are Prof Helen Colhoun, Prof Marion Bennie and Dr James McLay. Prof Webb suggested inviting one of them to present on latest developments at a YCC Scotland Advisory Group meeting.

**Action: Prof Maxwell/ Prof Webb**

#### **4.5 ADR reports submitted electronically on MiDatabank**

Melinda Cuthbert reported that 138 electronic Yellow Cards had been submitted between May 2011 and January 2012. 20 centres, including NHSGGC and NHS Lothian, are contributing to the pilot. There are still problems in Trust/ Health Board with the installation of the latest version of MiDatabank, required for submitting Yellow Cards, due to the costs associated with upgrade in servers to support.

Janice Watt reported on MHRA's communication to Trust Chief Executive Officers in England asking for support to prioritise the installation of the software and so help meet pharmacovigilance targets.

It was noted that GP QOF targets do not currently exist in Scotland and it was suggested that we identify what the English targets are.

**Action: Sheila Noble**

There was a discussion on uses of EMIS and Vision data to report suspected ADRs via an electronic Yellow Cards. Prof Webb requested that Melinda Cuthbert e-mail Prof MacDonald to request update on any progress with Vision in Scotland.

**Action: Melinda Cuthbert**

#### **4.6 Single Prescription Administration Record for Scotland**

Prof Maxwell reported on progress of this project, run by the Royal College of Physicians Edinburgh and Healthcare Improvement Scotland. There had been Scotland-wide consultation on the key elements of a chart for a unified adult inpatient record. Prof Webb asked how YCC Scotland could feed into the process. Prof Maxwell would hope to have a draft of the chart in time for the next meeting of the Advisory Group.

**Action: Prof Maxwell**

Melinda Cuthbert enquired whether it might be possible to incorporate a reminder to report suspected ADRs via the Yellow Card Scheme into the chart. Prof Maxwell indicated that this might be a possibility that can be pursued.

**Action: Prof Maxwell**

#### **4.7 Pharmaceutical Care Plans (Chronic Medication Service)**

Sheila Noble is pursuing with Alison Strath at Scottish Government the possibility of adding an on-screen prompt to filling in a Yellow Card when either the patient or the community pharmacist is considering reporting an adverse drug reaction. Ewan Black had suggested at the October 2011 Advisory Group meeting that it would be useful to have reference to the online reporting site on the Pharmacy Care Record screen.

[Post meeting note: reply from Alison Strath - "we are due a new release of PCR in mid-April and we will include a direct link to [www.mhra.gov.uk/yellowcard](http://www.mhra.gov.uk/yellowcard) on the PCR screen.")

#### **5. ADR e-learning modules in collaboration with NES and The Knowledge Network**

Melinda Cuthbert summarised the paper circulated with the agenda. The aim would be to use these e-learning modules instead of face-face sessions. Quotations for the 3 levels of costings were very high but recognised as still at the market rate. Agreed by the group that interactivity is important to the successful uptake of the modules.

It is now too late for end of year monies at NES but Sonya Lam and Rose Marie Parr offered to champion the business case for 2012/13 NES funding. Rose Marie Parr felt that the modules had to be hosted on The Knowledge Network as issues with going external. Melinda Cuthbert to set up a meeting in April 2012 with Gillian Flett, Anne Watson and Sonya Lam to progress.

**Action: Sonya Lam/Rose Marie Parr/Melinda Cuthbert**

#### **6. YCC Scotland website**

There were difficulties accessing the temporary YCC Scotland website, only available on NHS Lothian sites. It was felt that until everyone could access the website there was little point in further discussion since paper copies of screenshots not adequate for assessment.

Anne MacKay to email Prof Webb the contact details for the webmaster, Stephen Harris, so a 'live' site could be arranged for the Advisory Group to comment on.

**Action: Anne MacKay/ Prof Webb**

#### **7. Planning of education priorities for 2012-2013**

There was general discussion on methods of promoting the work of YCC Scotland, which included:

- top priority should be e-packages and the new website. Prof Maxwell reported on the prescribing skills assessment project for medical students which included assessment on ADRs.
- use of social media - noting issues with NHS IT systems then this would be a longer term project
- use of phone Apps
- production of posters for display at relevant meetings/conferences
- possibility of Edinburgh hosting a UK meeting on pharmacovigilance with particular reference to the newer biopharmaceutical agents.
- Sheila Noble commented on the current importance of biopharmaceuticals, reporting on the recent BIA/MHRA conference where there had been discussion on the proposed pan-European pharmacovigilance guidance. A new 'black symbol' is to take over from Black Triangle, which had been UK only, and will last for 5 years instead of the current 2. She noted that a lot of training will be needed generally in this area.

- delivering sessions for patient groups, on specific conditions.
- Public health campaigns. It was noted that the last campaign may not have had the same impact as an earlier one.

There were issues with Grand Rounds because of attendance going down and the necessary geographical coverage. Prof Helms felt there was still a need for expert input on Yellow Card reporting itself, not just from the medical point of view. It was agreed that champions were needed and the establishment of a network should be taken back to the Management Board.

**Action: YCC Scotland Management Board**

The Advisory Group are to think about any research ideas and send to Melinda Cuthbert to go on website.

**Action: All**

## **8. AOCB**

### **8.1 Advisory Group Minutes**

The Group agreed that the Minutes from Advisory Group meetings should be posted on the new YCC Scotland website, along with Action Points from the Management Board meetings. Agendas for meetings of both these groups had been posted on the previous YCC Scotland website.

### **8.2 Official thanks to Prof Bateman**

Prof Bateman announced that this would be his last meeting since he is due to retire at the end of March. Prof Webb, of behalf of the Advisory Group, officially thanked for all his work on behalf of YCC Scotland.

## **9. Dates and times of next meeting**

Thursday 13 September 2012, 2.30pm. Room: University of Edinburgh, Seminar Room 4 (FU223), RIE.

Anne MacKay to do a Doodle poll for dates for 2013 meetings.

**Action: Anne MacKay**

### Summary Action List

Item No	Item for Action	Responsible Individual
1	Possibility of sessions on adverse drug reactions being offered to optometry students at Glasgow Caledonian University	<b>M Cuthbert/ J Watt</b>
2	Progress the YCC Scotland initiative, <i>Promoting Safer Medicines in Scotland</i> , at HIS meeting on 15 March 2012. (A further meeting is planned)	<b>Prof Maxwell</b>
3	RMP to send relevant documents to MC on HIS medicines strategy and joint statement by RCGP and RPSGB, for onward distribution to Advisory Group	<b>RM Parr/ M Cuthbert</b>
4	Following distribution of above, comments to Prof Webb on possible YCC Scotland contribution	<b>All</b>
5	Put forward request at next YCC meeting at MHRA to change layout of MHRA template for annual reports	<b>S Noble</b>
6	Incorporate evaluation of training sessions and reference to resources offered in future YCC Scotland annual reports	<b>S Noble/ A MacKay</b>
7	Send contact name for GP CPD West Partnership Forum training to Prof Webb. Discuss GP training on ADRs with David Bruce.	<b>RM Parr</b>
8	Invite key players in Pharmacovigilance section of SHIP2 to present on latest developments to Advisory Group	<b>Prof Maxwell/ Prof Webb</b>
9	Identify English GP QOF targets	<b>S Noble</b>
10	Contact Prof MacDonald to request update on progress with Vision in Scotland	<b>M Cuthbert</b>
11	Draft of chart for a unified adult inpatient record (from Single Prescription Administration Record for Scotland project), if ready, for next Advisory Group meeting	<b>Prof Maxwell</b>
12	Pursue possibility of incorporating reminder to report suspected ADRs via YC Scheme into above chart	<b>Prof Maxwell</b>
13	Progress and champion ADR e-learning modules with NES	<b>M Cuthbert/ RM Parr/S Lam</b>
14	Contact details for webmaster to arrange 'live' site for new YCC Scotland website to allow for comment	<b>A MacKay/Prof Webb</b>
15	Establish a network of champions to help with promotion of work of YCC Scotland	<b>YCC Scotland Management Board</b>
16	Think about research ideas and forward to Melinda Cuthbert	<b>All</b>