

Yellow Card Centre Scotland (YCCS) Advisory Board Meeting 23rd April 2018 Minutes

In Attendance:	
Angela Timoney (AT)	Director of Pharmacy, NHS Lothian (Chair)
Tracy Duff (TD)	Lead Pharmacist YCC Scotland and Medicines Information, RIE
Alison Paterson (AP)	Senior Pharmacist YCC Scotland and Medicines Information, RIE
James Dear (JD)	Deputy Medical director, YCC Scotland. SPIB, RIE
David Standley (DS)	Patient representative
John McKay (JMCK)	GP/ NHS Education for Scotland representative
Prof. Tom MacDonald (TM)	Professor of Clinical Pharmacology and Pharmacoepidemiology, Dundee
Jane Harris (JH)	NHS Education for Scotland Nurses, Midwives & Allied Health Professions
Alexander Kiker (AK)	Information Officer YCC Scotland and Medicines Information, RIE
Via Teleconference:	
Karima Et Taouil (KE)	Incident Reporting and Investigation Centre
Christopher Nicolson (CN)	NHS Shetland & NHS Orkney
James McLay (JMCL)	NHS Grampian
Marion Bennie (MB)	Guest Speaker from the Farr Institute

1	Apologies	Elaine Figgins (NHS Education for Scotland, AHP), Karen Harkness (Association of Scottish Medicines Information Practitioners), Fiona Houston (YCC Scotland, admin), Simon Maxwell (Medical Director YCC Scotland), Anne Watson (NHS Education for Scotland)
2	Membership	<p>2.1: New members – AK was welcomed by AT on behalf of the group.</p> <p>2.2: Area Drugs & Therapeutics Committee Collaborative (ADTC Collaborative) membership – Sharon Pflieger has been unable to join the advisory group as a representative due to schedule conflicts (it was noted that she doesn't work Monday or Fridays). She is still keen to be engaged with the group.</p> <p>2.3: Member profiles for YCC Scotland website – Members who have not yet done so were asked to submit a brief statement for inclusion in their YCC Scotland website profiles to A Kiker.</p> <p>A Kiker will circulate a reminder to the group and will include an overview of the information that should be included in the member profiles.</p>
3	Minutes of Previous meeting	20th November 2017 – the minutes from the previous meeting were accepted as a true and accurate record.
4	YCCS 2017/18 Q1-3	<p>4.1: Summary of activity and brief update – A summary of activity for Q1-3 of year 2017/18 was presented to the group, and the following was noted:</p> <ul style="list-style-type: none"> • There has been little change in reporting from year 2016/17. • Because of the duplication of reporter groups, for which discussion is still ongoing with MHRA, it is hard to draw meaningful conclusions from the data regarding changes in the reporter groups.

		<p>The MHRA has yet to provide Q4 data for year 2017/18. Current data is being prepared so that once Q4 data is obtained an annual report can be produced quickly and efficiently.</p>
5	Research	<p>5.1: Update on Farr Pharmacoepidemiology – Professor Marion Bennie (MB), Co-investigator at Farr Institute of Health Informatics Research, provided an update on the work undergone by Farr, in particular with regard to the Scottish National Prescribing Information System (PIS) from its start in 2012/13 to its coming ending in autumn 2018, with three main points:</p> <ul style="list-style-type: none"> • PIS Linkage work: research has been undertaken to improve primary care prescribing data, with a focus on structured dose instruction details, to enable dose calculation/ exposure. This research analysed data from the Scottish National Prescribing Information System (PIS) using natural language processing machine learning programs. The publication for this is published on the FARR website, and the project is complete. The group agreed that this was very useful and informative research. • Research: PhD students across Scotland, appointed through Farr, have been conducting a number of studies, including use of PIS data for monitoring outcomes following in-utero exposure and assessing real world effectiveness and cost-effectiveness of the new antiplatelet drugs, anticoagulant agents and anti-TNF agents. Data is also being used to improve understanding of chronic diseases. The majority of these students will be finishing within the coming year, with publications just starting to come through. • UK and International networking: Farr has been working to improve the international network of collaborators, with partners currently in the Netherlands and Denmark, and progress being made on initiating collaboration with partners in Italy. Additionally, the MHRA is conducting national research into the effects of valproate in pregnancy on developmental disorders for the whole of the UK. Using GP systems it is possible to go back through records and identify exposures, providing a good maternity data set. <p>The “first wave” was focussed on Primary Care data. “Wave 2” Scottish Government funded cancer work is coming through Farr, and patient level cancer data is available. “Wave 3” will focus on HEPMA.</p> <p>Going forward, Farr will be incorporated into the new research group for the country Health Data Research UK, increasing the number of national collaborators for the existing partners. Scotland will be represented in this new group as one of 6 regions across the UK. Current research funded by Farr includes Dundee research into new drugs in Multiple Sclerosis, and a cluster randomised trial of furosemide, indapamide and bendroflumethiazide.</p> <p>The PIS data set is available for use, with a link available on the Farr website. M Bennie will also send a link to A Kiker who will circulate to the members of the advisory group.</p>

		M Bennie will continue to keep the YCC Scotland Advisory Group informed of continued progress from Farr.
6	Matters Arising	<p>6.1: VISION reporting (Vision guide, stats) – The group was updated on the integration of e-YC reporting via Vision. E-YC reporting functionality is only available with the latest releases (DM500 and above). All practices using Vision should be upgraded to the most recent version by October/ November 2018. Several reports are now coming through via Vision; however YCCS will need to communicate this to GP’s and primary care pharmacists across Scotland to encourage reporting. The Vision electronic yellow card reporting user guide was circulated to the group for information. YCCS will prepare a 1-page guide on how to report. It was acknowledged that 56% of GP surgeries use EMIS in Scotland; NHS GG&C are predominantly EMIS. Unfortunately no progress has been made in integrating e-YC reporting with EMIS.</p> <p>6.2: ADR e-learning modules update – The group was updated on the progress of moving the e-learning modules to the new TURAS platform. NES will be dedicating resources to updating the modules, with the revised version of the first module scheduled to be sent to NES by the end of w/c 23/04/18.</p> <p>6.3: GP slides – A Paterson provided the group with an update on the use of information slides in GP waiting rooms. A Paterson has been in touch with the company Notice Board TV, which a number of GP practices across Lothian subscribe to. Notice Board TV is happy to take YCC Scotland promotional information for use in their service, which will be free to download by all practices that subscribe to the service. A Paterson is to pursue this further and feedback updates at the next meeting.</p> <p>6.4: MHRA reporter groups – The issue of confusing reporter groups for Yellow Card Reports was raised again at the last Yellow Card Centre Teleconference. It was agreed by those present that this is an issue that will need to be resolved, and Mick Foy from MHRA will set up a working group, composed of members from each regional Yellow Card Centre, to address this.</p> <p>It was noted that members of professional bodies outside of the YCC Scotland team have found this reporter group information confusing and difficult to work with for data analysis.</p>
7	Incident Reporting & Investigation Centre (IRIC) update	<p>K Et Taouil provided the group with an update on current work being done at IRIC. There is ongoing work to increase engagement from NHS boards across Scotland in incident reporting. A poster has been developed to this end, looking to include information on the safety of medical equipment and devices as well. Feedback on the poster has been positive so far. K Et Taouil will send a copy of the poster to A Kiker to circulate to the group.</p> <p>Distribution of the poster is planned for the near future via word of mouth from meetings with NHS boards. NHS 24 has also been contacted for engagement with the project. The group advised that communications departments for NHS boards would be able to disseminate the poster through various channels. K Et Taouil will feed this information back to IRIC for consideration.</p>

		Members of the board were invited to attend the IRIC Conference 2018 which will take place on 02/05/18-03/05/18 at the Golden Jubilee Conference Hotel, Clydebank, Glasgow.
8	Social Media	<p>8.1: Twitter update – A Kiker provided a brief update on the reach and impact of the YCC Scotland Twitter account. It was noted by the group that Lothian policy has recently changed, allowing access to social media websites through the Lothian internet network, providing an opportunity to better engage with social media. It was noted that YouTube could provide a useful education tool.</p> <p>8.2: Facebook – A Kiker opened to the group the possibility of starting a Facebook page for YCC Scotland. It was noted that YCC Scotland should outline a marketing policy with clear action points to address, in order to evaluate and demonstrate the usefulness of a Facebook page. It was noted that a number of points need to be addressed before moving forward, including: what the time commitment will be; whether YCC Scotland wishes to encourage public engagement; what the advantages are of Facebook over other social media platform; and how other Yellow Card Centres have approached Facebook, and what they have found useful. A Kiker will investigate these questions and bring a report to the next meeting.</p> <p>The group raised the possibility of the professional social media website LinkedIn as another potential tool for outreach to increase awareness and visibility of YCC Scotland.</p> <p>8.3: MHRA social media campaign (pledge) – The group was updated on the MHRA’s plan to put forward a national social media pledge campaign, which YCC Scotland will take part in. The MHRA is to finalise this and will be in contact once it is underway.</p> <ul style="list-style-type: none"> • The group advised that the Scottish Antimicrobial Prescribing Group pledge campaign would be worth looking into for ideas or possible involvement. A Kiker to investigate and feedback at next meeting.
9	Resources and promotion	<p>9.1: Toolkit (link to final document) – The link to the final version of the online toolkit was circulated.</p> <p>9.2: YCCS newsletter update – A Paterson wrote two articles for regional prescribing bulletins. The group advised that the YCCS newsletter would be an appropriate format to re-engage with Vision.</p> <p>9.3: Website changes & FAQ – A Kiker provided a brief update on changes to the website and circulated preliminary questions for a FAQ page. The group is to review the questions and submit any feedback to A Kiker within 2 weeks.</p> <p>9.4: New promotional items for 2018 – YCC Scotland has ordered new promotional items, including canvass bags to replace plastic bags, new pens, and highlighters with an updated logo and information.</p>
10	Student Engagement	No update.
11	Patient Engagement	No update.

12	Healthcare Professional Engagement	<p>12.1: Robert Gordon University Moodle presentation for Independent Prescribers – YCC Scotland has developed a short 10 minute presentation for Robert Gordon University (RGU) Independent Prescribers. This will be adapted into an online Moodle presentation for use by RGU, with YCC Scotland still in discussion with RGU on how this is to be implemented.</p> <p>It was suggested that this presentation could be expanded to reach a wider audience, and uploaded onto the online toolkit, the website, or social media sites like YouTube. It was also suggested that this presentation should be presented to other Higher Education Centres, especially those that use the Moodle platform, to increase its reach.</p> <p>The presentation will be circulated among members of the YCC Management Board for feedback. This agenda item will be brought up again at the next Advisory Group meeting to further discuss distribution to additional contacts and through other platforms.</p> <p>12.2: Possible attendance at NMP leads meeting – The group accepted an invitation to the next NMP leads meeting on 22nd June 2018, with T Duff to attend on behalf of YCC Scotland.</p> <p>The group was advised of a NMP conference on 24th May at Queen Margaret University which has welcomed YCC Scotland to attend and set up a stand free of charge. The group decided this would be good for YCC Scotland to attend.</p> <p>12.3: Allied Healthcare Professional contact for training – No updates.</p>
13	AOB	<p>13.1: Outline focus for YCC Scotland Advisory Group – The group wished to clarify the aims of the YCC Scotland Advisory Group, looking in particular at public engagement and healthcare professional engagement with the Yellow Card Scheme. A short report will be written for presentation at the next YCC Scotland Advisory Group meeting to outline the focus of the YCC Scotland to members and to address the specific goals in place for the use of social media.</p>
14	Next meeting	TBC following a doodle poll. Aim for October 2018, avoiding school holidays.